

INDEPENDENT STUDY CONTRACT

This as a mentor/mentee agreement that both the student and faculty mentor should complete together. This contract will serve as a written, mutual agreement of responsibilities, roles, and expectations.

Please review the [CLAS independent study policies](#) before completing this form. Undergraduate students may earn 9 s.h. of credit toward their degree using independent study hours.

Department administering the course	
Director of Undergraduate Studies (DUS)	
Student (mentee)	
Faculty supervisor (mentor)	
Semester and year of enrollment	
Course prefix and number	
Number of credits to be earned (0, 1, 2, 3, or 4)	

Description of Roles & Course Expectations

The student researcher and faculty mentor should have a clear agreement on the responsibilities and expectations required to successfully complete the course.

Student responsibilities:	Mentor responsibilities:

<p>Providing feedback: <i>(frequency of meetings)</i></p>	<p>Timeline: <i>(completing key research components)</i></p>
<p>Measurable goal: <i>(earning a Satisfactory grade)</i></p>	<p>Is the student interested in financial compensation?</p> <p><input type="checkbox"/> YES</p> <p><input type="checkbox"/> NO</p> <p><i>Students enrolled in JMC:4920 for 0-credit are eligible to receive a one-time stipend at the conclusion of the semester as an alternative to receiving academic course credit. Eligible students must follow the terms of this agreement and complete the course with a satisfactory grade. Payment requests should be initiated by the faculty mentor and approved by the department DEO.</i></p>

Agreement

We are voluntarily entering into a mentoring relationship from which we expect mutual benefits and investment. We have agreed upon the terms and conditions outlined in this agreement.

As a mentee, I agree to follow university registration deadlines, communicate with my mentor regularly, and participate in research activities a minimum of 3 hours per week for the academic term.

As a mentor, I agree to provide the student with work that requires critical thinking and analytical skills to support the student’s academic and professional development.

Mentee (type student name)

Mentor (type faculty name)

What now?

Save to your device and email as an attachment to tamara-ewoldt@uiowa.edu for permission to register!

Adapted from Office of Undergraduate Research and Mentoring@iowa | University of Iowa