

INDEPENDENT STUDY CONTRACT

Consider using this as a mentor/mentee agreement that both the undergraduate student and faculty mentor create together. This contract will serve as a written, mutual agreement of responsibilities, roles, and expectations.

Course Terms

Department administering the course	
Director of Undergraduate Studies (DUS)	
Student name	
Faculty supervisor name	
Semester and year of enrollment	
Course prefix and number	
Number of semester hours (0-4)*	
Honors course (yes/no)	
<i>* 1 semester hour = approximately 3 hrs of research activity per week for a 16-week term (student may register for fewer semester hours if desired)</i>	

Description of Roles

The student researcher and faculty mentor should have a clear agreement on the responsibilities required to successfully complete the course.

Student's role in the project:	Faculty mentor's role in the project:

Mentoring Expectations

The student researcher and faculty mentor should identify and discuss course expectations.

Frequency of meetings to provide feedback:	Timeline for completing key components of the project:
Measurable goal to complete the course with a satisfactory grade:	Other:

Agreement

We are voluntarily entering into a mentoring relationship from which we expect mutual benefits and investment. We want this to be a rewarding, rich experience. With this goal in mind, we have agreed upon the terms and conditions outlined in this agreement.

As a mentee, I agree to follow university registration deadlines, communicate with my mentor regularly, and participate in research activities a minimum of 3 hours per week for the academic term.

As a mentor, I agree to provide the student with work that requires critical thinking and analytical skills to support the student's academic and professional development.

Student researcher (mentee) _____

Faculty supervisor (mentor) _____

Submit as an attachment to:

workflow.uiowa.edu/form/clas-independent-study

*Adapted from Office of Undergraduate Research and Mentoring@Iowa | University of Iowa